

# Rules of Order

(By-law No. GB-2022-02)

Sponsored by: William Cooper

---

A by-law of the Rideau Students' Union respecting the need for rules of order during Union meetings, and providing a structural basis for such.

Enacted by the Rideau Students' Union general membership at its meeting of 13 February, 2022

The Executive of the Rideau Students' Union enacts as follows:

## Part I - Definitions

### Section 1

In this by-law,

**“Rules of Order”** is defined as the rules governing the means by which Union activities are conducted; (Règles de procédure)

**“Structured Meeting”** is defined as any meeting following the rules set out in this by-law, and any other applicable administrative instruments; (Réunion structurée)

**“Administrative Instrument”** is defined as any by-law, motion, resolution, order, or otherwise regulatory formal document or procedure which may from time to time be used to further administration or policy; (instrument administratif)

## **Part II - Interpretation**

### **Section 2**

Except as otherwise indicated, in the event of any conflict between the provisions of this by-law and a provision of another by-law or administrative instrument, the more restrictive provisions shall prevail.

### **Section 3**

Unless otherwise defined, the words and phrases used in this by-law have their normal and ordinary meaning.

### **Section 4**

The headings and subheadings used in this by-law are inserted for convenience of reference only, form no part of this by-law, and shall not affect in any way the meaning or interpretation of the provisions of this by-law.

### **Section 5**

Unless the context requires otherwise, or a number is used to modify the term, references to items in the plural include the singular, and words imparting the feminine gender shall include the masculine.

## **Part III - General provisions**

### **Section 6 - Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Union in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order the Union may adopt.

### **Section 7 - Deference to Union Procedure**

Those rules pursuant to §6 are not to be taken as to infringe on any other set of rules for structured meetings of the Union.

## **Section 8 - Creation of a Parliamentary Authority**

The Rideau Students' Union Parliamentary Authority shall be an internal Union office, responsible for the implementation of parliamentary procedures, and consultation for such. It shall be further responsible for providing training for meeting chairs, and for the general membership, with respect to the usage of such procedure.

## **Section 9 - Application of Robert's Rules**

Robert's Rules of Order are to be implemented where deemed applicable by the Parliamentary Authority of the Union, and such applications may be made public knowledge through the use of related administrative instruments.